**How to Apply for Housing as a Summer BRIDGE Participant**

1. Start at [portal.berkeley.housing.edu](portal.berkeley.housing.edu)

Once logged in you will be greeted with the following page:
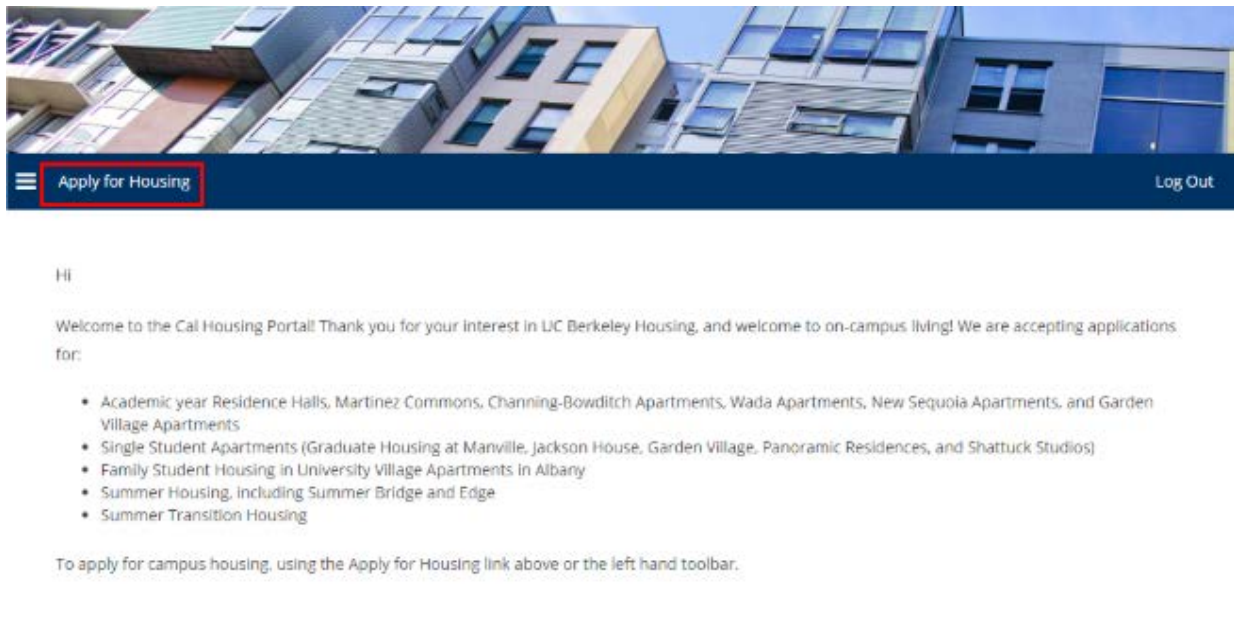


2. Select "Apply for Housing" in the top left

**Cal Housing Applying for Housing Page**

1. Once on this page, review all of your personal information before proceeding:

2. After that is completed, proceed to the "Term Selector" page and proceed until you see **Summer 2019.** Then choose "Apply".

**Term Selector**

Precaution when applying

Please DO NOT use your browser's Back button while completing your application as this can cause an error to your application. Instead, click on Apply for Housing on the top side of the page to reaccess your application(s).

Family Student Housing: University Village Apartments located in Albany, offers housing to Students and Postdoctoral Fellows with families. Twenty-six Clark Kerr Campus apartments are located in Southeast Berkeley and reserved exclusively for new faculty members.

Please DO NOT use your browser's Back button while completing your application as this can cause an error to your application. Instead, click on Apply for Housing on the top side of the page to reaccess your application(s).

Note: Even if your application is complete, your housing is not confirmed until you have made any applicable advance payments or security deposits at the end of the Offer Phase. If you are not sure if you have paid, please check your application and its status below to see if you are in Accepted status.

Residence Hall 19-20 Academic Year

(08/25/2019 - 05/17/2020)

APPLY

3. After reading the entirety of the welcome page, proceed to the bottom of the page and when you hit the "I need housing during:"section, please select "Summer Bridge." This is an extremely important step. Please be sure to select accordingly.

The Summer Sessions Housing contract includes room and board, with a Standard Meal Plan. The contract may not be purchased without a meal plan.

Students also have a one-time opportunity to select a Premium Meal Plan on the next page. Students are not able to upgrade or change their meal plan options, after completing Phase 1 of the application. The Premium Meal Plan upgrade cost is non-refundable.

By selecting the PREMIUM meal plan for your session, you accept a PREMIUM Meal Plan for your Summer Sessions room and board contract and agree to the corresponding NON-REFUNDABLE rate. Please visit our Cal Dining webpage for additional information regarding dining amenities.

SUMMER BRIDGE:

Please indicate in the drop down menu if you are a Summer Bridge partipant. This will allow our team to place you in the correct housing assignment with other Bridge participants.

NOTE TO ALL: If you do not accept the contract offer by the designated due date, the offer will be terminated.

I need housing during:

Summer Bridge

SAVE & CONTINUE

**Profile Questions**

On this section, choose your housing preferences for the summer. Below is an example of potential answers to this section:



4. After completing this section, proceed by choosing "Save & Continue"

**Request Roommates**

On this section, please read the information given regarding the process to request and receive roommates. In the bottom right of the section, once can search for specific roommates or find potential matches based on their preferences.

5. After completing this section, proceed by choosing "Save & Continue"

**Accommodations**
On this section, please list any accommodations that you may require. Accommodations may include things such as: medical conditions, religious practice, gender inclusive requests, etc.

Housing Requests Based on Identity

Customized housing environments/ identity-inclusive spaces can be requested for non-medical reasons, such as sexual orientation, gender identity or expression, or religious practice.

We value working with students across the spectrum of identity to determine spaces that will meet their needs, ensure their sense of safety, and their ability to be authentic to themselves while they are here at Cal. More information can be found at https://housing.berkeley.edu/accommodations

Examples of Additional Requests:

- Gender Inclusive/Neutral Space: for students who identify their gender identity or expression as transgender, genderqueer, non-binary, androgynous, etc. and wish to live with self-identified allies or others with similar requests for the sake of community and safety
- LGBPQ Affirming Housing: for students who identify their sexual orientation as Lesbian, Gay, Bisexual, Pansexual, Queer, etc. and wish to live with self-identified allies or others with similar requests for the sake of community and safety
- All Women's Floor or Suite based on religious or cultural beliefs or practice
- All Men's Floor or Suite based on religious or cultural beliefs or practice
- Additional Space for Prayer or Religious Practice
- Housing location with close proximity to place of worship
- Semi-private bathroom based on religious or cultural beliefs, or gender identity

If you believe you need an identity-based housing assignment, please select from the drop down menu below. You will be emailed with instructions on how to provide our office additional information, if needed (including how to request more than one of the options below). If you select "other" please follow the emailed instructions to provide us this additional information.

PortalX - Identity Based Accommodations:

[                                  ⌄]

If you have any additional questions or concerns regarding accommodation requests, please contact our Accommodations Coordinator at housingaccommodations@berkeley.edu.

SAVE & CONTINUE

6. After completing this section, proceed by choosing "Save & Continue"

7. After the "Accommodations" section is completed, proceed to the "Submit Application" section

**Submit Application**

Berkeley Housing
UNIVERSITY OF CALIFORNIA

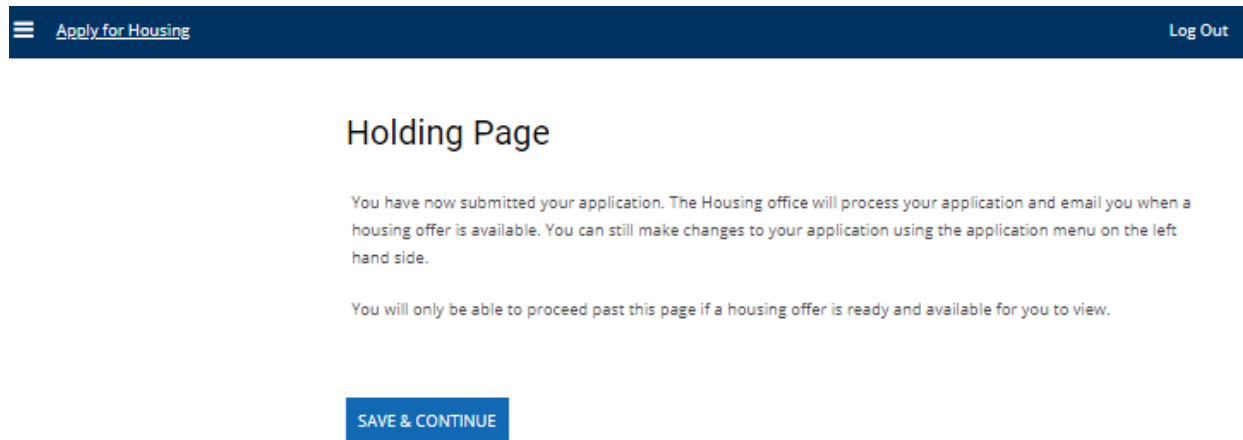☰  Apply for Housing                                                      Log Out

## Submit Application

By clicking the Submit Application button below, you are Submitting your housing application.

SUBMIT APPLICATION

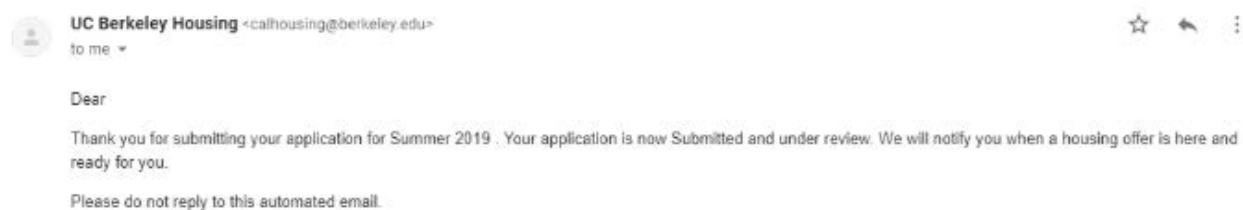8. Select "Submit Application"

9. After doing so, you should be taken to a section labelled "Holding Page"

## Holding Page

You have now submitted your application. The Housing office will process your application and email you when a housing offer is available. You can still make changes to your application using the application menu on the left hand side.

You will only be able to proceed past this page if a housing offer is ready and available for you to view.

SAVE & CONTINUE

10. You should also receive an email that looks like this:

UC Berkeley Housing <calhousing@berkeley.edu>
to me ▾　　　　　　　　　　　　　　　　　　　　　　　　　　　　☆　↩　⋮

Dear

Thank you for submitting your application for Summer 2019 . Your application is now Submitted and under review. We will notify you when a housing offer is here and ready for you.

Please do not reply to this automated email.